## PROFORMA- 'C'

## **Service Safeguards**

- (a) Prescribed quota of reservation in services for Scheduled Castes& OBCs:
  In direct recruitment In promotion
- (b). Whether there are any provisions for the most backward among the Scheduled Castes? If so, details thereof.
- (C) How many Safai Karamcharies are among Class IV Employees?
- (d) Has the State/UT promulgated any Act governing the reservation for SCs in services/Posts? If so, a copy of the Act along with up-to-date set of other related instructions/orders may be supplied.
- (e) If no formal Act on the above subject exists, up-to-date, set of orders/instructions governing the reservation for Scheduled Castes may be furnished.
- (f) What is the machinery/checks devised to ensure that the reservations made in favour of Scheduled Castes are actually implemented?
- (g) Is there any Act providing punishment to officers who violate the reservation policy for Scheduled Castes? If so, a copy of such Act may be given.
- (h) Are there instances where persons have obtained employment under the State Government on the basis of false caste certificates? If so, indicate the number of such cases, action taken and present position of each case. Also indicate the steps taken to avoid recurrence of such instances. Data for the last five years in the format below:-

Year	No. of cases	Details of cases	Action Taken and present position of each case	Steps taken to avoid such recurrence of instances
2023-24				
2022-23				
2021-22				
2020-2021				
2019-2020				

(i) Has the State/UT set up any Committee for scrutiny of false caste certificates? If so, what is the composition of the Committee, whether the decision of the Committee is final and the

Note: Information is to be sent in PDF and also in Word file to ccell-ncsc@nic.in

procedure followed by the Committee may also be indicated? What is the pendency of cases in respect of SCs regarding verification before the Castes Scrutiny Committee?

- (j) What are the measures that are taken by the State Government to ensure that children in the schools get domicile certificate and also castes certificate easily?
- (k) What steps the State has taken to ensure the identification of SC Employees who change there religion, other than to Sikh and Neo Buddhist, and at the same time avail the reservation benefit meant for SCs.
- (I) Has the State formulated any Act for regulating and governing the reservation in services for SCs if yes, details thereof.
  - (m) Please indicate the number of backlog vacancies for Scheduled Castes identified and number of vacancies filled up by the Special Recruitment Drives (SRD) launched from time to time. Figures may be given for all categories of posts separate for each SRD giving the period covered by each SRD.

No. No. of backlog No. of backlog Year Reasons m(i) backlog vacancies filled vacancies thereof vacancies remained unfilled 2019-2020 2020-21 2021-22 2022-23 2023-24

m(ii)

Details of	No. of	No. of backlog	No. of backlog	Action
Spl. Recruitment Drive	backlog vacancies proposed to	vacancies cleared	vacancies unfilled after SRD	proposed to be taken to clear the backlog
	filled up			

- (n) Any special training provided for filling up of the reserved vacancies. If yes, details.
- (o) Please give the number of employees sent for specialized training abroad and within the country during the last five financial years from 2019-2020 to 2023-2024 and the number of SC candidates amongst them in each case.

Note: Information is to be sent in PDF and also in Word file to ccell-ncsc@nic.in

Year	No. of Employees Sent for Specialized Training in India	No. of SC Beneficiaries	No. of Employees Sent for Specialized Training Abroad	No. of SC Beneficiaries

- (p) What is the procedure followed by the State Government for de-reservation of vacancies reserved for Scheduled Castes?
- (q) What is the machinery devised for the prompt redressal of grievances of Scheduled Castes employees at various levels in the State.
- (r) Please furnish a statement showing the strength of employees in the State/UT and as on 1.4.2023 in the following tables. (Information in respect of Sweepers may be given separately.)

Group of Posts	Total No. of Employees	No. of SC Employees	Percentage of SC Employees	Short falls of SC Employees	Remarks
Α					
В					
C (including erstwhile Group D)					
Safai Karamcharis					

(s) What is the actual representation of SCs in the State Public Sector Enterprises (latest position available)?

Group of Posts	Total No. of Employees	No. of SC Employees	Percentage of SC Employees	Short falls of SC Employees	Remarks
А					
В					
C (including erstwhile Group D)					
Safai Karamcharis					

## (t) Details of false SC caste certificate cases:

## t(i)State Government related

Years	Total no. of cases in year	Carry forward from last year	Total no. of cases finalized	Action taken on cases finalized
2023-24				
2022-23				
2021-22				
2020-21				
2019-20				

t(ii) References from Central Public sector undertakings/Public sector for Banks etc.

Years	Total no. of cases received in year	Name of CPSU/PSB/Other States from which received	Status of cases
2023-24			
2022-23			
2021-22			
2020-21			
2019-20			