



File No. NCSC-CCEL06/1/2023-ADMIN

Government of India

National Commission for Scheduled Castes

(A Constitutional body set up under Article 338 of the Constitution of India)

5th Floor, Loknayak Bhawan
Khan Market, New Delhi-110003

Dated: 10.10.2023

OFFICE MEMORANDUM

Subject: Minutes of the Ninth Meeting of the Full Commission of National Commission for Scheduled Castes held on 4th October, 2023 reg.

The undersigned is directed to say that the 9th Meeting of the Full Commission of National Commission for Scheduled Castes (NCSC) was held under the Chairmanship of Hon'ble Vice-Chairman, National Commission for Scheduled Castes (NCSC) on 4th October, 2023 at Conference Hall, 7th Floor, Lok Nayak Bhawan, New Delhi.

2. The Minutes of the above said meeting are circulated herewith for information and taking necessary action by all concerned.

Ayushi Rastogi
10/10/2023
(Ayushi Rastogi)
Deputy Director

Copy to :-

1. PS to Hon'ble Vice-Chairman, NCSC.
2. PS to Hon'ble Member(SRP), NCSC.
3. PS to Hon'ble Member(AB), NCSC.
4. PPS to Secretary, NCSC.
5. PA to DIG(P)/ Dir(ESDW)/ Dir(GA)/ DS(Admin).
6. US (Admn & GA)/ US(ESDW & APCR)/ DD(SSW).
7. Guard File.

NATIONAL COMMISSION FOR SCHEDULED CASTES

MINUTES OF 9TH FULL COMMISSION MEETING HELD ON 04.10.2023

The 9th meeting of the Full Commission of the National Commission for Scheduled Castes was held on 04th October, 2023 under the Chairmanship of Hon'ble Vice Chairman, NCSC in the NCSC Headquarters at New Delhi. At the outset, DIG(P), National Commission for Scheduled Castes (NCSC) welcomed all the participants to the 9th Full Commission Meeting. List of participants is at Annexure-I.

Secretary, NCSC has suggested that the Commission should examine the schemes, policies, and matters that impact the socio-economic well-being of Scheduled Caste population as a whole, taking stock from time to time.

The Agenda items were taken up for discussion and the proceedings are as under:-

Agenda Item No.1: Ratification of Minutes of 8th Full Commission meeting held on 23.11.2022.

The Commission ratified the Minutes of 8th Full Commission meeting held on 23.11.2022.

Agenda Item No.2: Action Taken Report on the Minutes of 8th Full Commission meeting held on 23.11.2022

(A) Filling up of the deputation quota posts of Director, Deputy Director and Assistant Director:

The Commission was apprised that with the approval of Hon'ble MoSJE, 01 incumbent in each post i.e. Director, Deputy Director and Assistant Director has joined in 2023. For remaining posts, advertisement has been again published on 28.03.2023. For the post of Director, 03 candidates are found eligible. Accordingly, proposal to fill up the posts of Director has been sent to the Ministry of Social Justice & Empowerment being the appointing authority, for final selection vide e-office on 05.09.2023. As regards, Deputy Director and Assistant Director posts, no candidate has been found eligible. Therefore, re-advertisement for the said posts is to be done.

The Commission desired that the post of Deputy Director and Assistant Director may be re-advertised and the matter may be followed up with MoSJE so that these vacant posts

are filled up at the earliest. The Commission also desired that the matter relating to amendment in Recruitment Rules may also be followed up with MoSJE.

[Sl. No. 2(i) of Agenda for Meeting]

(B) Filling up DR quota posts of Assistant Director.

The Commission was apprised that the proposal for filling up of 03 posts of Assistant Director (Joint Cadre) on Direct Recruitment was sent to MoSJE vide letter dated 03.03.2023 and subsequent reminder was sent to them on 02.05.2023. However, no reply is received from their end.

The Commission desired that the matter may be followed up with MSJE so that these vacant posts are filled up at the earliest.

[Sl. No. 2(ii) of Agenda for Meeting]

(C) Filling up deputation posts of RO, Senior Investigator and Accountant.

The Commission was apprised that advertisement for filling up 04 posts of Research Officer, 06 posts of Senior Investigator and 01 post of Accountant on deputation basis were circulated. Accordingly, 03 posts of SIs have been filled up and selection process for R.O. is going on and will be completed very shortly. However, no suitable candidate has been found for the post of Accountant even after the said post was re-advertised twice.

The Commission desired that all efforts may be made to ensure filling up the vacant deputation posts of Senior Investigator and Accountant on priority.

[Sl. No. 2(iii) of Agenda for Meeting]

(D) Filling up DR quota posts of Sr. Investigator & Investigator.

The Commission was apprised that the process for selection of candidates from Combined Graduate Level Examination (CGLE), 2018 and Combined Graduate Level Examination, 2019 have been closed. Meanwhile, written result for the said posts have been published by SSC. Document verification process by SSC is going on. The result is expected to be declared by December 2023. SSC will provide the dossier of successful candidates by December, 2023.

The Commission desired that the matter may be followed up. Secretary, NCSC has also desired that DO letter may be sent to SSC for expediting the recruitment process.

[Sl. No. 2(iv) of Agenda for Meeting]

(E) Signing of MoU with BISAG-N

The Commission was informed the Project Monitoring Unit (PMU) of BISAG-N consisting of a Project Manager, Sr Developer, Developer, Web Designer, 05 OAs, 08 DEOs and 01

Supervisor has started functioning from 01 May 2023 at NCSC HQ, New Delhi. The complete objectives of the project within the scope of work as per the MoU have not been completed due to its delayed commencement. Therefore, there is a necessity to extend and continue this project to fulfill its objectives.

The Commission has noted that the project started functioning from 01st May, 2023, therefore, it may be continued till April, 2024. Secretary NCSC has desired that performance appraisal may be taken every month. Secretary, NCSC has suggested that the model of National Human Rights Commission (NHRC) may be studied/analysed, for taking up listing/hearing of cases.

[Sl. No. 2(v) of Agenda for Meeting]

(F) Complete Digitization of NCSC.

The Commission was apprised that the digitisation work at NCSC Hqrs has been completed. However, the digitisation work at State Offices is yet to be started.

The Commission desired that steps may be taken regarding implementation of e-office in all State Offices of NCSC within one month. The Commission further observed that the files in the Programme Divisions are not up to the mark and need to follow proper file management system so that the files may be retrieve properly. All files in NCSC Hq as well as in State Offices shall be processed in e-office only.

[Sl. No. 2(vi) of Agenda for Meeting]

(G) Allotment of office space to NCSC HQ at 7th floor.

The Commission was apprised that Allotment of office space at 7th Floor has been done to NCSC. Proposal for renovation of 5th and 7th Floor, Lok Nayak Bhawan at the estimated cost of Rs. 4.15 Crore (Approx) through CPWD has been approved and conveyed to CPWD for carrying out renovation in anticipation of the funds allocation under BE 2024-25.

Funds allocated to NCSC under head Minor Civil and Electrical Works for BE 2023-24 is Rs. 2.4 Crore against the proposed expenditure of Rs. 6.15 Crore (Rs. 4.15 Crore for NCSC Hqrs and Rs. 2 Crore for State Office at Mumbai). The Commission desired to take up these works in anticipation of funds allocation.

[Sl. No. 2(vii) of Agenda for Meeting]

(H) Allotment of office space in Mumbai

The Commission was informed that Allotment of office space at Nishtha Bhawan, Churchgate, Mumbai has been done to NCSC. Proposal for renovation at the estimated cost of Rs. 2 Crore (Approx) through CPWD has been approved and conveyed to CPWD for carrying out renovation in anticipation of the funds allocation under BE 2024-25.

Funds allocated to NCSC under head Minor Civil and Electrical Works for BE 2023-24 is Rs. 2.4 Crore against the proposed expenditure of Rs. 6.15 Crore (Rs. 4.15 Crore for NCSC Hqrs and Rs. 2 Crore for State Office at Mumbai). The Commission desired to take up these works in anticipation of funds allocation. The Commission also desired that the work may be taken up on priority.

[Sl. No. 2(viii) of Agenda for Meeting]

(I) Requirement of office space at Kolkata

The Commission was informed that NCSC State office Kolkata is located in Mayukh Bhawan, Salt Lake City (Premises owned by Govt of WB) having an area of 2400 sqft. After much persuasion office space measuring 1132 sqft was allotted in MSO Building, Nizam Place which is far away from the present location. Hence, NCSC has not taken possession of the space. Proposal for minor renovation of office space at the estimated cost of Rs. 7 Lakh (approx.) through PWD, WB is under submission.

The Commission desired that the renovation work may be kept in abeyance and that space for State Office at CGO Complex, Salt Lake City Kolkata may be explored.

[Sl. No. 2(ix) of Agenda for Meeting]

(J) Condemnation of old vehicles & procurement of new ones

The Commission was informed that three new vehicles procured and 02 vehicles to be procured shortly.

The Commission decided that the requirement of staff cars at HQ may be reviewed. Excess vehicle, if any may be sent to the State Office of Patna/ Hyderabad and new vehicles may be procured after due approvals. The Commission also expressed that the process of condemnation of old vehicle if any at State Offices may also be initiated.

[Sl. No. 2(x) of Agenda for Meeting]

(K) Approval of Annual Report for the year 2020-21 & 2021-22

The Commission was informed that the Annual Report for the year 2020-21 and 2021-22 had been approved and presented to Her Excellency President of India on 26th September, 2023. The preparation of the Annual Report for the year 2022-23 is also under process and to be completed by November, 2023.

The Commission desired that the Annual Report for the year 2022-23 to be submitted to the Hon'ble President of India by December, 2023.

[Sl. No. 2(xi) of Agenda for Meeting]

Agenda Item No.3: Inclusion of “DOMRA” as synonym of “DOM” in the list of Scheduled Castes for Jharkhand.

Decision Taken: **The Commission ratified the proposal.**

Agenda Item No.4: Inclusion of “SENMA” as synonym of “SENVVA, SHENVA, CHENVA, SEDMA, RAWAT” in the list of Scheduled Castes for Gujarat.

Decision Taken: **The Commission ratified the proposal.**

Agenda Item No.5: Inclusion of “removal of area restriction in respect of MANGALI community in the list of Scheduled Castes of Odisha”.

Decision Taken: The proposal received from Ministry of Social Justice and Empowerment was considered in the 6th Meeting of the Commission held on 03.09.2019 and it was decided that a clarification may be sought from Government of Odisha with regard to the impact of removing the area restriction in respect of Mangali community for entire state of Odisha on the original Mangali Community of the Koraput and Kalahandi Districts of the State of Odisha. The matter may be once again taken up with State Govt. of Odisha for obtaining clarification.

Agenda Item No.6: Creation of Legal Cell in NCSC HQ.

The Commission has expressed its concern that there are lot of Court cases pending in the Commission and desired that there is need to set up proper Legal Cell for proper monitoring and handling of Court Cases.

Decision Taken: Commission has desired that the setting up of Legal Cell may be explored. Commission also expressed that vacant post of Law Officer in the Commission may be filled on priority and suggested that Legal Consultants engaged in the Commission may be utilised for this purpose till Legal Cell is created.

It was decided that the concerned Director In-charge of State Offices will prepare the list of pending Court Cases year-wise and Court wise.

Agenda Item No.7: Opening of a State Office in UT of J & K.

The Commission expressed that the number of complaints/ grievances petitions received in the Commission from the UT of J & K are increasing year-wise. As the Commission has no office in UT of J & K, there is lack of local presence which hampers the efficient working and

monitoring work of the Commission. Therefore, the Commission felt the need of a State Office in UT of J & K for efficient working and monitoring of the complaints/ grievances petitions.

Decision Taken: The Commission has desired that the proposal submitted to Ministry of Social Justice and Empowerment for opening of 8 new state offices (Bhopal, Bhubaneswar, Jaipur, Ranchi, Raipur, Dehradun, Gurgaon and New Delhi) may be followed up and fresh proposal including opening of new State Office at Jammu & Kashmir may be sent to Ministry of Social Justice and Empowerment.

In concluding remarks, the Chairman desired that till the vacant posts are filled up, Consultants may be engaged against all the vacant posts, by following due procedure to expedite the work.

The meeting ended with vote of thanks to the Chair and Members of Commission.

Annexure-I**List of participants in 9th Full Commission Meeting held on 04.10.2023**

(A) In Chair:	(B) Officers present:
1. Shri Arun Halder, Hon'ble Vice-Chairman, NCSC	1. Shri Gudey Srinivas, Secretary, NCSC
2. Shri Subhash Ramnath Pardhi, Hon'ble Member, NCSC	2. Ms. Sanmeet Kaur, DIG(P), NCSC
3. Smt. (Dr.) Anju Bala, Hon'ble Member, NCSC	3. Shri Sandesh Saxena, Director, NCSC
	4. Shri Kaushal Kumar, Director, NCSC
	5. Shri Banamali Naik, Deputy Secretary, NCSC
	6. Shri Dilip Kumar Gupta, Under Secretary, NCSC
	7. Shri Kalloo Ram, Under Secretary, NCSC
	8. Smt. Ayushi Rastogi, Deputy Director, NCSC
	9. Shri Dinesh Vyas, Deputy Director, NCSC